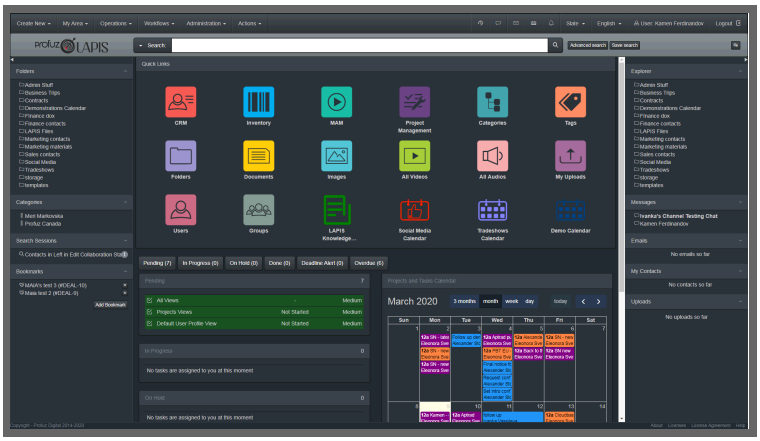
Procurement and Supply Chain Management

Profuz LAPIS Overview



Profuz LAPIS is an enterprise-class web-based Business Processes and Information Management system. Its purpose is to organize under one roof all processes and data with which an organization operates. Profuz LAPIS adapts to your business instead of the other way around.

Profuz LAPIS Procurement and Supply Chain Management

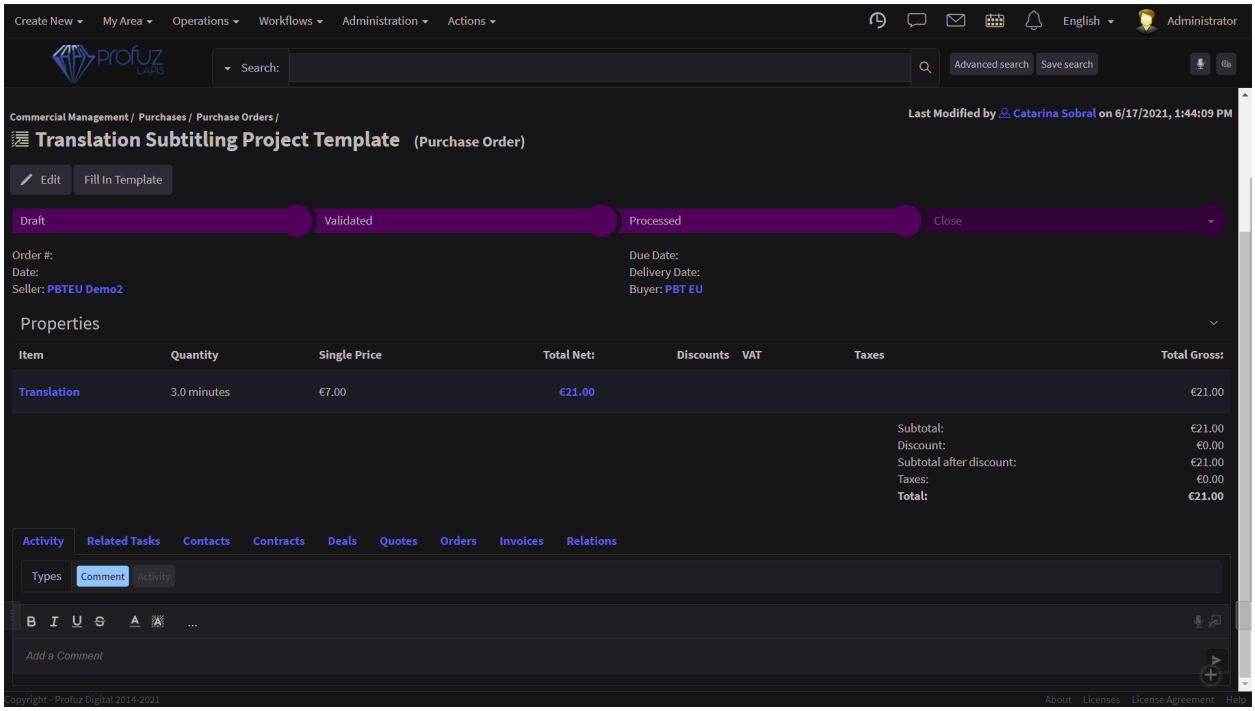
Profuz LAPIS capabilities include Suppliers, Resources, Inventory, Contracts, Purchases, Logistics and Finances Tracking, Management, Reporting and Statistics. Complete procurement lifecycle management from initiation to competition.

Contacts | Companies | Deals | Quotes | Orders | Invoices | Contracts | Price Lists | Products and Services

Features & Capabilities

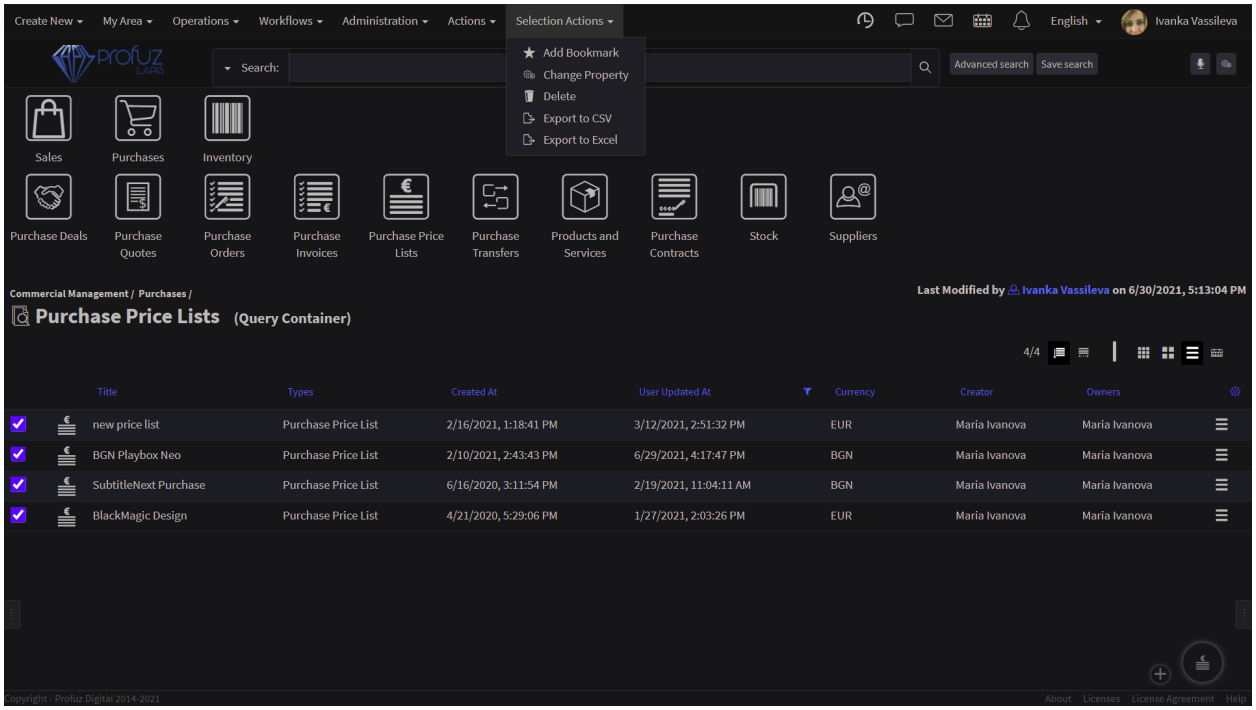
Purchasing Process Management

- Keep track of Suppliers, including Companies and individuals
- Manage Negotiations with Suppliers
- Create and manage multiple Purchasing Price Lists
- Automatic Price List allocation based on preconfigured criteria
- Describe the Products and Services with default and custom parameters
- Create and assign unlimited number of Products and Services to one or multiple Price Lists
- Predefined Products and Services parameters include Name, Description, Units, Icon or Image, Quantity Calculator, Permissions, Creator, Owner, Supplier(s), Recommended Purchase Price, Standard Discount, Stock and Service type, Available Items Quantity, etc.
- Parameters can be removed if not needed and new ones can be created and added
- Task Templates can be assigned to a Service in Order to automatically create the corresponding Production Task type needed to fulfill the required Service
- Manage the complete purchasing process from Requests through Ordering, Invoicing, Payment and Delivery
- Negotiate, review, approve, order, track delivery and payment of goods and services
- Create Purchasing Request in the app or from an email
- Manual or automatic Purchasing Request assignment for review and further processing
- Purchasing Request review and approval management by customer defined rules
- Customizable Requests, Order Parameters and Status list
- Create, update, execute and track Purchasing Orders
- Order categorization based on predefined or customer-specific criteria such as status, urgency or other
- Purchases categorization for accounting purposes and based on rules defined in the accounting software
- Main and multiple currencies supported
- Integration with external accounting software or data export in variety of formats such as xml, Excel, csv, and more



Suppliers Management

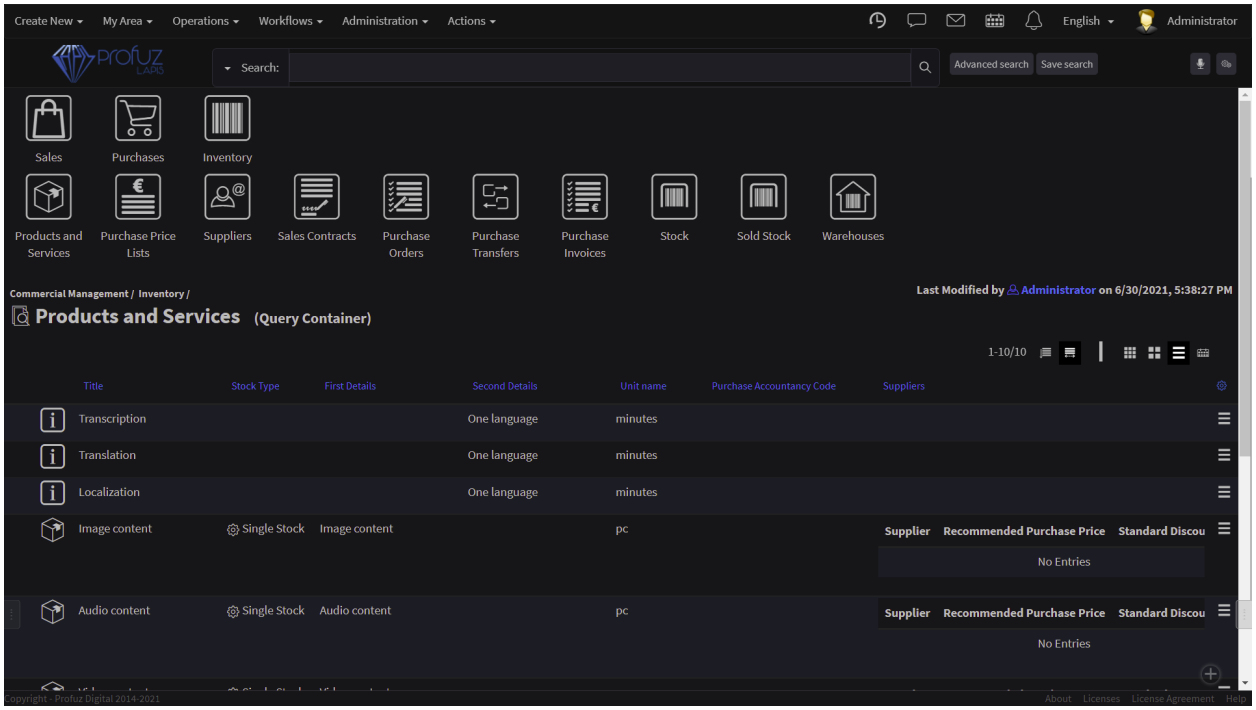
- Vendor/Supplier Contact management including individual and company contacts
- Predefined parameters include Address, Email, Social Media accounts, Website(s), Phone Number(s), Logo(s), and more
- Track single Deal negotiation with a Supplier or general terms & conditions
- Keep track of Suppliers' Price Lists, Shipment methods, Payment terms, Payment methods and Products/Services lists
- Classification and categorization of Suppliers by as many criteria as needed
- Price Lists updates including import from external files
- User rights and permissions for accessing and editing Price Lists



Resource Management

Inventory Management

- Multiple Warehouse definition and management including Name, Location, Supervisor or other custom defined parameters
- Suppliers' systems can be connected and accessed directly from Profuz LAPIS
- Book, transfer between Warehouses, assign Assets and sell Products and Services
- Create and track single and compound stocks and batches
- Manage company internal and remote stocks and company assets
- Manage Purchasing and Selling Price Lists, including multiple currency such


Create New
My Area
Operations
Workflows
Administration
Actions
English
Administrator
Search:
Advanced search
Save search
Sales
Purchases
Inventory
Products and Services
Purchase Price Lists
Suppliers
Sales Contracts
Purchase Orders
Purchase Transfers
Purchase Invoices
Stock
Sold Stock
Warehouses
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Products and Services (Query Container)
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Title
Stock Type
First Details
Second Details
Unit name
Purchase Accountancy Code
Suppliers
Transcription
One language
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Translation
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Localization
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Image content
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Recommended Purchase Price
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Audio content
Single Stock
Audio content
pc
Supplier
Recommended Purchase Price
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No Entries
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About
Licenses
License Agreement
Help

Human Resources Management

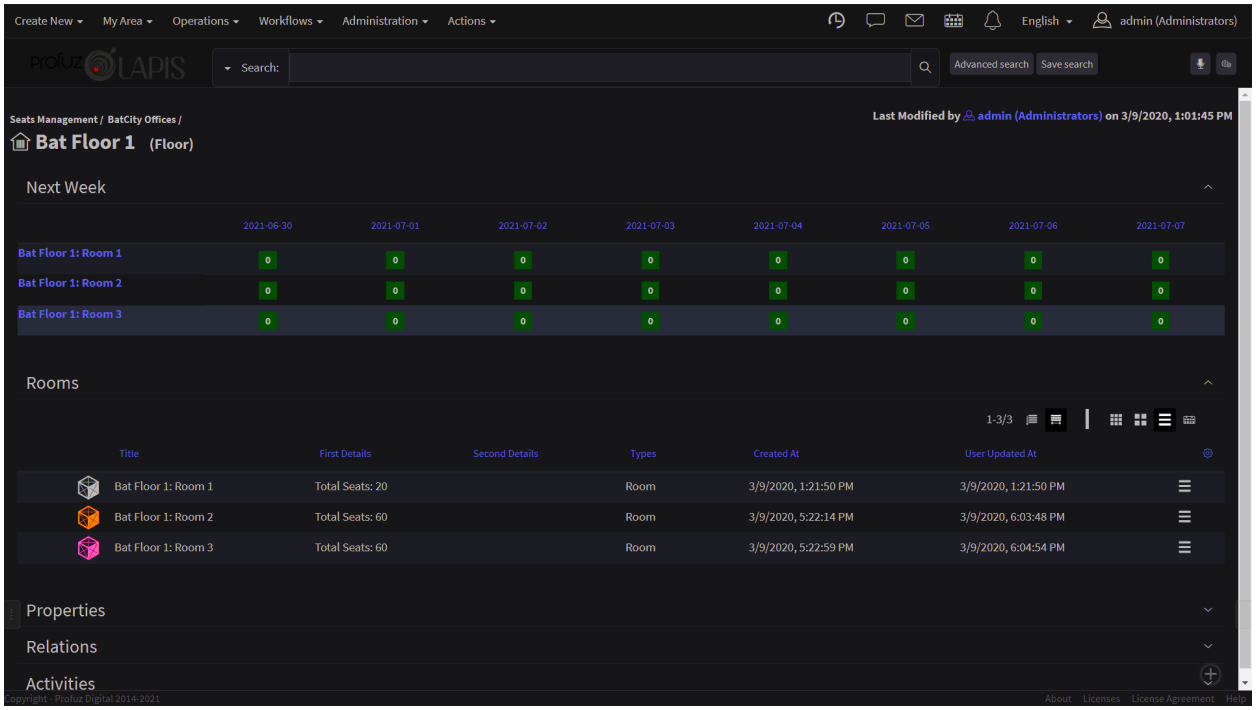
- Employees Profiles creation and management
- Personal and business Contacts including Address, Phone Number(s), Email, Social Media accounts, Labour Contract, Position, Duties, Access Rights, Roles, Department, Hierarchy, Leaves/Time Off, Time Tracking, Performance and Assets
- Import or connect external HR application/s; create workflows and automations with other elements of LAPIS or systems connected to LAPIS

Facility Management

- Unlimited number of Seats, Rooms, Floors and buildings definitions
- Planning, tracking, monitoring and control of Workspaces in a single or multiple Locations
- Calendar View, List View, Grid View or custom views to show available Seats in a Location (per Room, Floor or Building)

IT Management

- Support of Active Directory
- User Accounts: Groups, Roles and Permission management
- Physical Assets (computers / laptops, printers, etc.)
- Software licenses management
- IT Ticket management - open, assign, process and resolve IT requests
- Complete management of workforce IT infrastructural needs, including possibility for creation of workflows between HR and IT
- Workflow automation with any other process in the system if needed



Contract Management

- Create, review and approve contracts
- Collaboration on Contracts including Activity Log, Change Log and Comments
- Classify, organize, store and archive Contracts by any number of Categories
- User rights management down to a specific parameter
- Document metadata extraction during upload
- Manual or automatic import of documents in the system
- Multiple Document formats such as doc, docx, pdf, xls, xlsx, txt, odt are supported
- Create workflows including other elements of the system

Quote Management

- Create and update Request for Purchasing Quote (RFQ). Generate RFQ templates
- Track, classify and manage approvals for Quotes
- Track Quote currency, Supplier name, Payment terms, Payment methods, Delivery terms and methods, Contact persons, single prices, Quantities and Discounts, Person in charge, and more
- Create Order from Quote
- Keep relations with Orders, Contacts, related documents and files

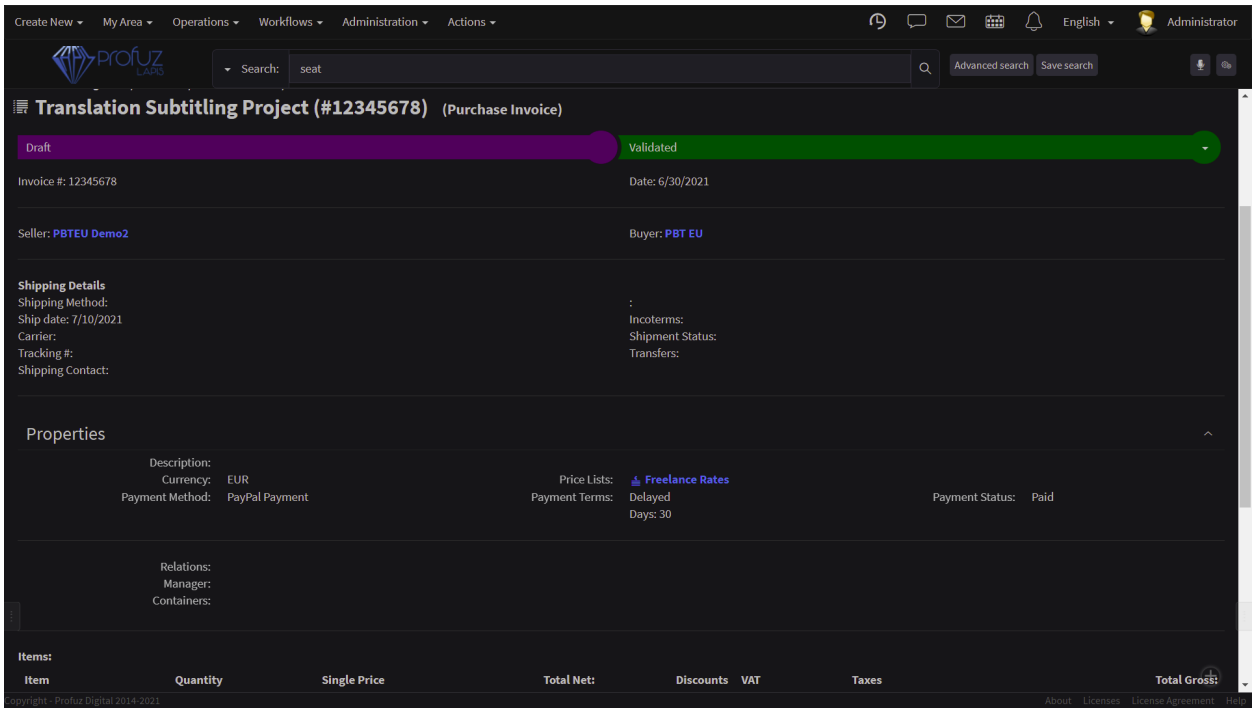
Purchase Order Management

- Create Order from a Deal/Quote
- Create new Order from scratch
- Keep track of Order relations with Deals, Contracts, Invoices and related financial documents
- Order may include Products and Services coming from preassigned Price List or custom Items manually created when needed
- Products and Services management with their appropriate parameters
- Management of Order statuses, currency, Payment terms, Payment statuses, shipping terms, conditions and contacts, Price Lists, person in charge, start date, due date, delivery date, etc.
- Possibility to customize Order status lists, Payment terms lists, Payment rules or any other element of the Order definition and workflow
- Notifications for upcoming deadlines, dues, over-dues and delivery

Invoicing

- Purchase Invoice tracking
- Create Invoice from Order, from scratch or import it from external sources.
- Invoices tracking and approvals
- Tracking Invoice statuses with possibility to link it with Approvals and automatic workflows as per needs
- Payments tracking management including Payment terms, methods and due dates
- Interactive Dashboards to manage every single step and aspect of the process

- User rights management for editing, downloading or any other operation up to a specific property
- Export Invoices in excel
- In-app or by email notifications



Financial Management

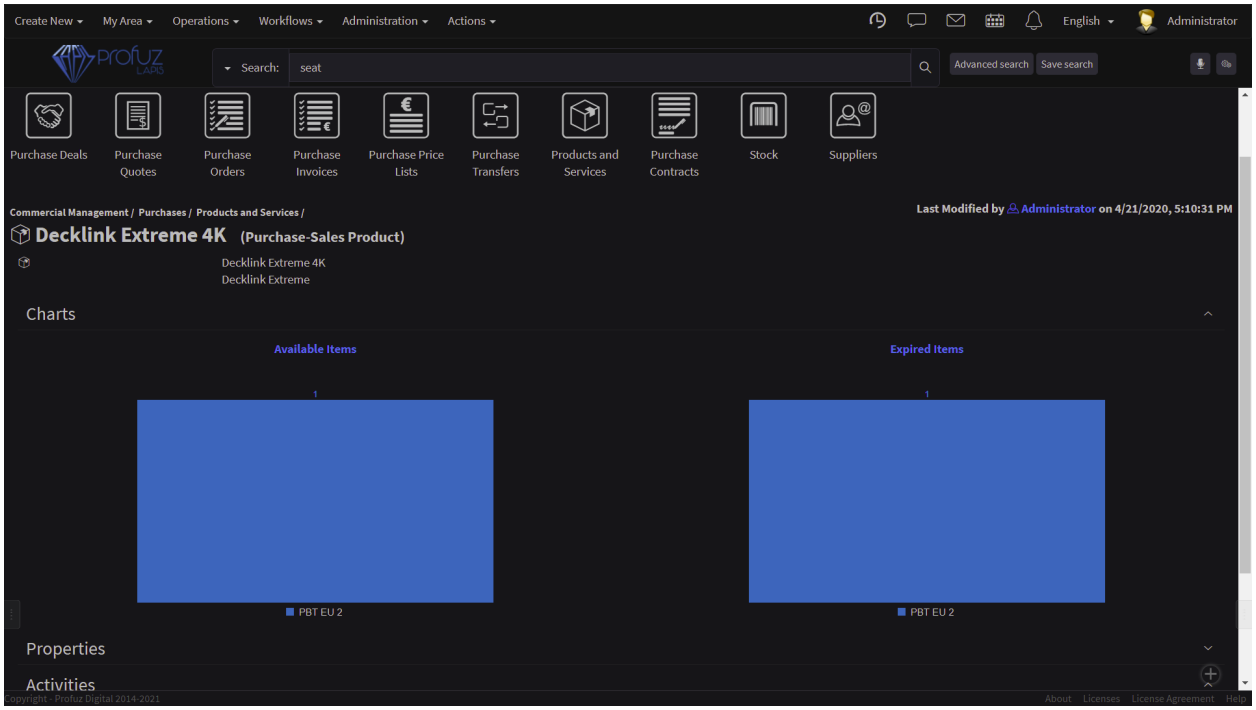
- Levels of approval
- Expenditures control
- Scheduling and tracking of Payment statuses
- Orders and Invoice Payment approvals and tracking
- Multiple currencies
- Interactive Dashboard for financials with predefined and custom parameters

Logistics Management

- Plan, execute and track deliveries
- Tracking Multiple shipping methods and Suppliers
- Shipping Documentation Management

Reporting

- Predefined or ad hoc reports and statistics to quickly generate any type of information required by the management
- Insightful real-time reports to generate accurate statistics in every moment
- Simple reports generation and customization
- Cross-modules and cross-systems reports and statistics including all the data and information - internal and from connected sources
- Interactive dashboards to know the status of any request at a glance



Third-Party Integrations

- Easy API integration with other procurement, financial, business, accounting, CRM apps to centralize the management of all data and processes under one roof

Platform Look and Branding

Profuz LAPIS is compatible with all modern web browsers and mobile devices. Multiple Themes, User Layouts , Dashboards and Templates available. Possibility for UI customizations per user groups, individual users or client company overall branding.

About Profuz Digital

Profuz Digital is a modern IT company with RND center in Sofia, Bulgaria and business partners all around the world. With 20+ years of expertise in data processing, business process automations and software system integrations for various industries, Profuz Digital is an experienced technology startup whose purpose is to provide to the market powerful, but affordable and easy to integrate software solutions for optimizing workflows and contents. Our goal is to continually deliver simpler and easier ways for the companies to exceed their business goals. That's why and how we have designed our core software platform Profuz LAPIS.

More about Profuz Digital:

www.profuzdigital.com

www.profuzlapis.com